

Date	31/1/24	Location	Marwood Primary School		
Governor name	Initials		Present	Apologies (Sanctioned)	Apologies (not sanctioned)
Alun	AD	Head	Y		
Rosy	RP	Co-Chair	Y		
Caroline T	CT	Co-Chair	Y		
Sian Jenkins	SJ	Co-Opted Co-Chair	Y		
James	CT	Parent	Y		
Kim	KC	Parent	Y		
Hannah	HB		Y-		-
Sonja	SM		N	Y	-
Josh	JA		N		Y
Vacancy	-	Co-opted	-		
Vacancy	-	Co-opted	-		
Vacancy	-	Staff	-		
In attendance:					
Louisa Ley		Clerk			

Being the best we can be, committed to making a difference

1	<p>Welcome and Apologies There were apologies from SM. The meeting was quorate.</p>	
2	<p>Declarations of interest CT declared a conflict of interest in interview panel for teacher vacancies.</p>	
3	<p>Agree the minutes of the previous meeting To be agreed at March meeting. Dates for new monthly meetings agreed.</p>	
4	<p>The existing co-chairs RP and CT stepped down from their roles and R and SJ were voted unanimously to co-chair roles. Thanks were given to CT for her role in moving governance forward and how everyone greatly appreciated her hard work</p>	
5	<p>Budget Monitor</p>	
6	<p>Ethos and Vision March meeting</p>	
7	<p>Lead Governor Roles CT to continue in governor role as Finance Lead until end of March (budget end and end of her governing term of office. SM – SEND KC – Safeguarding JT – Curriculum HB – Health & Safety P& P panel – CT, HB and JT HTA – SJ, SM Lead governors will attend training for their particular area and SJ will provide monitoring modelling. Paperwork to follow. Training dates to be found in Governor Update. First and Second panels to be decided at March meeting.</p>	
8	<p>Headteacher report To be given ahead of March meeting.</p>	
9	<p>Finance discussed staffing structure and pay scales – staff all at UPS1 with 1 at UPS3</p>	

	Audit was agreed following discussion in previous meeting. Thanks to be sent to Lou for the quick turnaround of audit.	
10	Monitoring HB 8 th Feb am Maths SJ 20 th pm English SJ 28 th Science HB 6 th March Early Reading Possibly KC 7 th March pm History/Geography. Sian and James to meet 11am 19 th February	
10	Partnerships BLC -With CT stepping down as Chair we need to appoint another person to go. TBD in March.	
11	Subject Leaders To be invited one per FGB via Teams to join FGB to talk about their area and what they are up to – wins and challenges.	
12	What have we done today to ensure and assure ourselves in the following areas: <ul style="list-style-type: none"> ● Ensuring clarity of vision, ethos and strategic direction; ● Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; ● Overseeing the financial performance of the organisation and making sure its money is well spent. 	
13	Meeting moved into Part 2	
14	Date of next meeting – 20 March 2024	