



Date	20/03/24	Location	Marwood Primary School		
<b>Governor name</b>	<b>Initials</b>		<b>Present</b>	<b>Apologies (Sanctioned)</b>	<b>Apologies (not sanctioned)</b>
Caroline Tucker	CT	PRESENT			
Rosy Phillips	RP	PRESENT			
Sian Jenkins	SJ	PRESENT			
Alun Dobson	AD	PRESENT			
Kim Carr	KC	ONLINE			
James Thornton	JT	ONLINE			
Sonja Mortimer	SM	PRESENT			
David Chugg	DC	PRESENT			
In attendance:					
Louisa Ley	LL	Clerk			

Being the best we can be, committed to making a difference

1	<b>Welcome, Apologies and Prayer</b> The meeting was quorate.	
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	<p>CT was thanked for her service and acknowledged that it was her last meeting following her resignation.</p>	
2	<p><b>Declarations of interest</b> LL declared a conflict on point 4 - Clerks Hours. agreed to leave for that discussion.</p>	
3	<p><b>Agree the minutes of the previous meeting</b> Governors approved the minutes as an accurate and true record.</p>	
4	<p><b>Business brought forward by the Chair</b></p> <p>JA - previously had conversations with AD &amp; JT regarding stepping down. Nothing official received but no meetings attended. SJ asked LL to make contact and ask for resignation in writing to confirm.</p> <p>David Chugg - SJ proposed that David Chugg joined the governing board with a role of finance in CT place. AD second this proposal. A vote was taken and all board members were in agreement. LL to email David necessary paperwork to complete.</p> <p>Clerks Hours - LL left the room. SJ Proposed a fixed term for an increase of hours. This was agreed by the board.</p> <p>Training with Fiona Collier. SJ discussed some available dates for FC to complete a range of training for the board. a provisional date of the 17th April at 5pm was agreed with some governors. SJ to go back to FC and discuss further. CT questioned costs associated with the training . SJ stated that the training has to happen and is needed.</p>	
5	<p><b>Actions from last meeting</b></p> <p>SJ had circulated email to staff and parents re management partnership with Ventrus - had contact with one parent who discussed concerns.</p> <p>Monitoring - to be discussed further on in agenda.</p>	
6	<p><b>School Improvement Plan (SIP)</b> AD to circulate - discussed what has been completed and what targets are going forward into summer term. AD had a teams with Julie Norman to identify next steps. SJ asked for any report following that teams to be circulated to governors. AD demonstrated within the SIP how governors monitoring can help to support and evidence the work being done. SJ agreed to work with the board to strengthen this through visits / monitors that link back to the SIP.</p> <p><b>Safeguarding</b></p> <p>SJ briefed the board following a visit in school today from Jon Galling,. DCC safeguarding lead. Deemed ineffective - staff member with no DBS - actions from January 2023 report following last not completed or put in place. Report from last visit in Jan 2023 also not</p>	



	<p>circulated with Governors. SJ asked to ensure that the report from today's visit is circulated. AD LL to do so once received.</p> <p>SJ asked KC and SM if we can implement a half termly safeguarding meet to support and ensure awareness.</p> <p>SJ AD to reach out to Ventrus for support in this situation. Positive feedback was that the children who Jon spoke to were knowledgeable, aware and able to express himself really well.</p>	
7	<p><b>Management Partnership</b></p> <p>SJ updated that Marwood will not start any formal consultation process with Ventus for 12 months+ due to Ventrus current commitments to other schools and progressions they are committed to already.</p> <p>DC asked for confirmation that the Management Partnership had already started and AD confirmed.</p> <p>Ad explained that previous programme with Nick Hind of ACE was ending, and that Nicks final day with Marwood (Thurs 21st march) was now going to be a meet and discussion with Jonathan Gower to discuss.</p>	
8	<p><b>SEN / PP</b></p> <p>SM fed back following a meeting / monitor with JC (SENCO) and SS (Thrive/MH) to gain a greater understanding of the roles. Very complimentary of just how much they do, how they manage their time to offer support and intervention.</p> <p>SJ asked if SM could complete a report on the monitor for records.</p>	
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10	<p><b>Health and Safety</b></p> <p>HB looking to compile quotations for roof gully repair - still looking to get another 1 or 2.</p> <p>AD &amp; HB had completed termly site walk and have report - to send to LL to add to drive - CT commented that she will send previous reports to LL to add to drive also.</p>	
11	<p><b>SFVS &amp; Financial Benchmarking Report</b></p> <p>AD discussed briefly as discussed at finance meeting on 19th March. Board agreed. SJ to sign off LL to submit.</p> <p>Benchmarking report - DC asked why we use national comparison rather than local? AD explained that over the years there have been a mixture of both national data and local</p>	



	<p>data, it was just what was selected on this occasion. board discussed that it would be good to look for local comparison for next Benchmark report. LL / AD to set up.</p>	
12	<p><b>Finance Matters</b></p> <p>LL briefly discussed the budget to the board following the finance meeting on the 19th March. LL explained the end of funding linked with EHCP child who is set to leave, and the need to remove the TA contracts that provided the necessary cover. DCC finance have also highlighted a high in TA costs and suggested that a restructure is done to look to remove the hours associated with the EHCP as well as a further 15-25 hours. SJ asked if anyone wants to leave voluntarily - AD explained that he had had an initial chat with all the TAs, 1 with a small contract has given resignation, the remaining staff have spoken with Unions and are sitting tight and waiting to know how we are progressing. AD is now to look at a restructure that will work best for the school, totalling approx 100 hours of TA time per week. AD also highlighted that we will look to ensure Mealtime provision is included in the restructure.</p> <p>A member of the board asked if the budget reflected any costs that will be incurred with this process - redundancy/consultation fees etc. LL &amp; AD confirmed it did not as there was just no way to accurately know what those costs could be. Ad explained that redundancy fees will become a licenced deficit.</p>	
13	<p>Future Partnerships Strategy</p>	
14	<p><b>Heads Report</b></p>	



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	<p>What have we done today to ensure and assure ourselves in the following areas:</p> <ul style="list-style-type: none"><li>• Ensuring clarity of vision, ethos and strategic direction;</li> <li>• Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff;</li> <li>• Overseeing the financial performance of the organisation and making sure its money is well spent.</li></ul>	
13	Date of next meeting – 01/05/24	