



**MARWOOD
SCHOOL**

Full Governing Body Meeting

Date	Monday 18 th July 2022		Time			7.00 pm
Potential Attendees	Initials	Position	End of Term of Office	Finance Comm	T&L Comm	Present (P) Apologies (Ap) Absent (A)
Mr Alun Dobson	HT	Headteacher	N/A	Yes	Yes	P
Mrs Liz Quick	LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	P
Mrs Rosy Phillips	RPh	Co-opted Governor	19.11.23	No	Yes	P
Mr Tom Barfield	TB	Foundation Governor (Vice Chair of Govs & Chair of T&L)	22.09.24	No	Yes	P
Mrs Alison Cousins	AC	Parent Governor	20.10.24	No	Yes	P
Mrs Rosie Polak	RPo	Staff Governor	20.10.24	No	Yes	P
Mrs Caroline Tucker	CT	LEA Governor	19.01.25	Yes	No	P
Mr Josh Axford	JA	Parent Governor	24.11.25	Yes	No	Ap
Mrs Kimberley Carr	KC	Parent Governor	24.11.25	No	Yes	P
Mr Sam Perrin	SP	Foundation Governor	17.07.26	Yes	No	P
Ms Sam Hopkinson	SH	Parent Governor	17.07.26	No	Yes	P
Mrs Sonja Mortimer	SM	Parent Governor	17.07.26	No	Yes	P

MINUTES

1.1 21/22	7.00	Apologies	<p>Apologies were received from JA Is the meeting Quorate?</p> <p>Changes to Governors, LQ thanked AC for her time and input as a governor following her deciding to step down after this meeting. This will mean we have 3 vacancies for governors and we have had 3 people come forward for the roles after advertising in the school newsletter. LQ therefore welcomed Sam Perrin (Foundation Governor), Sam Hopkinson (Parent Governor) and Sonja Mortimer (Parent Governor) to the team.</p> <p>This means our only vacancy is for Clerk to Governors. We will look at advertising in September. ACTION: LQ to advertise in the new term.</p>	LQ
1.2 21/22	7.01	Conflicts of Interest	<p>Does any governor need to declare any conflicts of interest in respect of items on the agenda for this meeting? No conflicts of interest were declared.</p>	
1.3 21/22	7.03	Minutes of last meeting and Matters Arising	<p>Minutes of 23rd March 2022 were circulated prior to the meeting and agreed as a true and accurate record.</p> <p>Matters Arising & Actions from that meeting:</p> <ul style="list-style-type: none"> • Parent governor and foundation governor vacancies. AD to put an advert in the school newsletter, this was done and we subsequently have 3 new governors. • Website Review – check all on the website is up to date and compliant. AC agreed to complete and website compliance check. This wasn't completed but Jo Dymond has done a check for us. • Governor skills audit. ACTION: LQ to circulate, please can all governors complete asap. Was circulated but not all returned as yet. ACTION: Governors to return skills audit asap if not already done so. All have now been received. Looked at it and no gaps of any • Heads Performance review – Still not been completed and will not get a Babcock/DCC professional to complete with us. ACTION: AD to get available dates for week beginning 12th Sep with Babcock 	AD

			<ul style="list-style-type: none"> ACTION AD will consult with all stakeholders including staff and pupils about the updates – Ad completed consulting with stakeholders as updated below: <p>School Vision and Ethos Our Vision for Marwood Our vision is to provide great teaching and learning through our ambitious curriculum delivered by skilled and enthusiastic staff in superb premises and surrounding facilities. This will enable all pupils to reach their maximum potential and become lifelong learners who will live healthy lives, which are socially and intellectually fulfilling.</p> <p>Our Ethos at Marwood The school's guiding belief is that it will provide the foundation for life long learning and personal development in a nurturing, caring, stimulating and inclusive environment where individuals feel valued; where endeavour is encouraged and fostered; where promotion of emotional wellbeing and good behaviour is considered important and where children become curious, ambitious and responsible for their own learning. Working in partnership with the Braunton Learning Co-operative and parents, our aim is for children to be confident, caring, thinking people, capable of independence.</p> <ul style="list-style-type: none"> ACTION: All Governors to review the inspection guidance in the school inspection handbook as per following link https://www.gov.uk/government/publications/school-inspection-handbook-eif Call on Monday and Tuesday, could come tomorrow – would be nice to have it done. Definite for September - ACTION: LQ to circulate the video again LQ has circulated the videos from the Ofsted training session with an Ofsted inspector for anyone who didn't attend. ACTION: All governors to watch the videos for information. All voted in favour for the change in prices for school dinners. AD will notify parents of the change and increase the meal price on the system. Did change but only now recently has the system been charging the correct price of £2.50. JH written a long description of how and where to change for the future. AD to communicate the extension of contract to HJ and other staff. Done and differences in heads report for changes. LQ also informed the committee that we received an email from a parent to say express their appreciation and gratitude for the staff at Marwood School, she particularly praised the SEND provision in preparation for their child's transition to secondary school. ACTION: AD to pass on thanks to the school team ACTION: LQ to source dates for visits missed above and circulate to all governors 	All
				All
				AD
				LQ/All
			General	
1.5 21/22	7.25	Head Teachers Report	Alun circulated his Head Teacher Report in advance of the meeting and asked for any questions to be emailed in advance.	

Achievement of Pupils at Marwood –

EYFS – Good level of Development = 94% National from 2019 = 71.8%

Year 1 Phonics = 66.6% at standard - this is below national and below our previous attainment

KS1 SATs – Moderated by Local Authority

	Reading	Writing	Maths		
	76.92%	69.23%	76.92%		
Girls	100%	100%	100%		
Boys	62.50%	50%	62.50%		
National	68%	59%	70%		
	Read write maths combined			Girls	100%
	69.23%			Boys	50%
	100.00				
Pupil Premium					%

Year 4 tables test

15 year 4 children took this new online check with the maximum score as 25. The average of the Marwood children was 16.6.

KS2 SATs

	Reading	Writing	Maths	At standard or above						
WTS	5.88%	17.64%	11.76%	Reading	Writing	Maths		SPAG	17.64%	WTS
EXS	94.12%	82.35%	88.24	94.12%	82.53%	88.24			82.35%	EXS
				Girls	85.71%	85.71%	100.00			
				Boys	100.00%	80.00%	80.00%			
Pupil premium NA			Average points	108.94		104.88			105.65	
			National %	74%		69%	71%		72%	
			National ave pts	104		105			105	
			Read Write Maths combined		70.59%			Girls	85.71%	
			National RWM %		59.00%			Boys	60%	
			Greater Depth							

What does this data show us?

Foundation Stage –above national average, likely to be significantly so.

KS1 / Year 1 phonics is lower than national and a low score compared to our previous cohorts – Interventions for fast progress in early reading are in place here and this is a clear focus in the SIP.

KS1 SATs above national

KS2 year 4 tables test – a very wide range of scores, our mean average is low compared to local schools. More work needed here with year 3 / 4 children.

KS2 year 6 SATs – Read, Write and Maths all above national. Maths average point score only at national.

Areas for focus –

- Phonics
- Pupil Premium children's attainment
- Boys' progress and attainment
- 22/23 Cohorts to monitor years 2, 4 and 5

Really interesting set of data for Marwood this year:

- EYFS above average
- Yr 1 phonics never been below 80 before, but at 66.6% below national average.
- KS1 – clear girl/boy split
- Yr 4 tables test check – on screen 6 seconds to answer each question and it is not at present an accountability measure.
- KS2 – Doing well

Where are we nationally?

- Reading above
- Maths and Spag – inline/average
- Greater depth – not telling us what greater depth is at present so not sure on this. Historically if score 110 or more is at greater depth, but not concern at present.

Nationally what is the picture on reading – would we be above or has it dipped? Yes bigger dips in writing and maths, but also a dip in reading as well.

Attainment has been affected by Covid. Most children when working at home through the pandemic carried on reading. But fewer carried on writing. Maths was ok.

No data last year, so comparing to 2019.

Phonics – clearly will be a focus for us going into next year. We have changed the package, but not emended yet. Phonics checked 40 unseen words, 10 alien words. A real split group as those who passed did so at 36 or more (pass mark 32) those who didn't pass scored in mid 20s.

Intensive support will be provided for those children and families. Many known in foundation that might need support, but they also had a tricky start to their school journey with covid. They will do their phonics again next year as Year 1. The cohort need a lot of support, some children might not get there but will look at attainment. – really is 2 parts to the cohort, those additional support and those who do above.

More work needed on time tables as well. We use times tables rock stars – some children do a lot, some not so much. We need to prepare them for the online test element of typing the answer as well as working it out in 6 seconds.

Not getting greater depth at maths, clearly greater depth in reading.

Biggest boy/girl split is in year 2 and phonics

Jo Dymond has been back in school and the report has been received. **ACTION: LQ to circulate Jo Dymond latest report.**

Year 5 – was a year to watch, support – however their attitude to learning is great and it is a pleasure to look at their writing.

What is target? – We will be talking to other schools in area and will also have a national average so will have a document in autumn for comparison. **ACTION: AD Document to show how we did against national average will be available for review in the Autumn.**

Behaviour and Safety – no think sheets have been completed and they will be changed when we move to the new policy. Still waiting for the new policy but Babcock are becoming Devon employees again which has held up this being completed.

We have however had 2 x 1 day suspensions

Attendance:

Attendance

Attendance 24/11/21	Attendance 21/03/22	Attendance 15/07/22
Attendance 95.72%	Attendance 94.09%	Attendance 94.46%
Authorised absence 3.4% colds and sickness Inc. Covid 19	Authorised absence 5.09% colds and sickness Inc. Covid 19	Authorised absence 4.27% colds and sickness Inc. Covid 19
Unauthorised 0.88 % holidays in term time and lates	Unauthorised 0.82 % holidays in term time and lates	Unauthorised 1.27 % holidays in term time and lates

National Primary School Attendance latest published 03/02/22 **91.9%**

Dipped today – 8 children not attend today due to heat. But even so we continue to be above national average. However, since covid there has been no national target.

Our target is 96-97% and we are under that.

HJ has taken on the role of English lead now that EL has finished her maternity cover and VC is leaving.

LQ

AD

			<p>Early Years – Are staff happy the changes we have made worked well? Yes, strengthened our provision and the children have needs met.</p> <p>Ofsted will come in September but not come first week of term.</p> <p>Roll – 106 – should be 17 per year, 110 would be nice.</p> <p>Finance: Need to look at kitchen costs – 12k loss on kitchen at present. Consensus throughout education is that schools need more money for FSM? Electric only school – are with the DDC recommended provider in a group buy with Kent County Council. We do have a contract but it will be up for review in the Autumn.</p> <p>Have agreed that we will be painting the 4 class rooms and middle cloakroom over the Summer.</p> <p>High level woodwork in a very sorry state, some of roof purlins in a poor state. It is on DCC list, have awareness and responsibility. Bat ecology survey – saw bats flying around, so they have to come back and look again. DCC will do major purlin repairs but CT pushing to get some woodwork done at the same time.</p> <p>Contractor currently for the sewage system is Kingspan. But looking to get quotes from Spirebourne and WCD – the best price wins the contract – all governors present were in agreement.</p> <p>MTA – classroom staff are being asked to volunteer as we are so short of MTA's, have a core of staff who have been great at volunteering.</p> <p>LL – significant training from DCC (previously Babcock).</p> <p>Inset – Impact – how properly know (assessment)</p> <p>BLC – Marwood heavily involved in it. The children wanted to do it.</p> <p>Premises inspection – put in the diary for early in the autumn. ACTION: CT to arrange a premises walk with AD in September.</p>	CT
1.6 21/22	8.00	Strategic Planning	Strategic Plan – reviewed the strategic plan and will update in the Autumn Strategic Planning Meeting for the next year.	
1.7 21/22	8.01	School Visits & SIP Monitoring	<p>Report on School Improvement Monitoring Visits:</p> <p>Any Reports on Visits to school? LQ – SCR review – LQ reported she has reviewed the SCR and all looks to be up to date. CT – Building and H&S walk update – no walk this term but lot of activity – painting, wall, Paula McCree ongoing conversations about the purlins.</p> <p>Visits organised for the last term. We have had a number of dates cancelled again but have managed to have some really important visits:</p> <ul style="list-style-type: none"> • Maths visit – LQ – completed a book look, consistency and formatting were positive. Marking scheme being used. Should children know ACE and assessment? yes – keep stuck in the books • Phonics Visit – RPh – really positive, consistency across the classrooms. Same colour pen used. Teachers like the new scheme. 	

			<ul style="list-style-type: none"> • Geography and History visit with Gill – TB - showed folders, managing to get consistency. Making sure get the time for the walks per term can be challenging. • MFL/Music visit with Natalie – LQ – discussed action plan for the subjects, use of books for recording learning and ensuring consistency, maybe teaching in all the classes for CIPD of other staff and confidence building. • SEN catch - TB – good catch-up SEN, great to touch base. A really busy year but very thorough. JC has really got a handle on what the children’s needs are. SEN report to circulate. <p>Agree programme of governor visits for following school year</p> <p>What Visits should we plan for the Autumn Term LQ – SCR CT – Building and H&S walk with other governors Head Teacher School Learning Walk/Visit? – ACTION: AD to arrange Heads Walks with all new governors – SM, SH and SP</p> <p>School Council Visit and Views? Or an Assembly Visit? ACTION: AD let us have a date for assembly/school council meeting in the Autumn term.</p> <p>Subject Lead Visits? Should we each have a subject to build relationships and knowledge? Yes, the staff would value this so would be good to set up next term. Also once HJ is settled into being the English lead to have a visit. Other areas for consideration include SG for art and design, RPo for Maths, TB to have termly catch up with JC for SEN</p>	<p>LQ CT</p> <p>AD/SM /SH/SP</p> <p>AD / ALL</p>
			Resources	
1.8 21/22	8.10	Finance	<p>Draft minutes from Finance Meeting on Tuesday 28th June 2022 have been circulated.</p> <p>Date of the next meeting is</p> <ul style="list-style-type: none"> • Pay Review – Tue 11th October 2022 at 12 noon • Finance Meeting – Tue 11th October 2022 at 1pm 	
			Teaching and Learning	
1.9 21/22	8.20	Teaching and Learning	<p>Draft minutes from T&L Meeting on Tuesday 17th May 2022 have been circulated.</p> <p>Date of next meeting is Tuesday 11th October 2022 at 7pm</p> <p>Agenda – White paper - all schools be in Mat by 2030, ACTION: All to discuss in the Autumn term.</p>	ALL
			General Governance	
1.10 21/22	8.30	Braunton Learning Cooperative trust (BLCT)	<p>Update on Braunton Learning Co-operative Trust. AD gave a brief update in his Heads report. Trust meetings are continuing to happen and we are getting back to plans such as music and art joint projects. Staff are continuing to work together – this has included joint moderation, Braunton Academy have been really involved in this as well as in the transition. Heads have been meeting online regularly and next meeting is this Wed to finish to Trust improvement plan. Wanting to get back in to each other schools, working on this now.</p> <p>Change – Georgeham struggling with staffing and capacity issues. Looking for support from a MAT or BLCT to help with the difficulties they are facing.</p>	AD/LQ
1.11 21/22	8.35	Community Hall	<p>Update – not had a meeting for a while but there is regular communication. Fixed a toilet a flush recently and blinds continue to be a problem. There are a number of weddings booked over the summer break.</p>	
1.12 21/22	8.40	Governor Training	Has any governor completed training? None recorded	

1.16 21/22	8.56	Final Question	<p>What Strategic Discussions/Decisions from tonight's meeting has a direct impact on the children / improve the Teaching and Learning of Marwood school?</p> <p>Data and attainment discussions, review of the results highlighting strengths and areas of development, SIP.</p>	
1.17 21/22	8.58	Date of Next Meeting	<p>Dates in the diary already:</p> <ul style="list-style-type: none"> ● Strategic Planning Meeting – Tue 13th September 2022 at 7pm – All governors ● Pay Review Meeting – Tue 11th October 2022 at 12 noon - Finance Committee ● Finance Meeting – Tue 11th October 2022 at 1pm - Finance Committee ● T&L meeting - Tuesday 11th October 2022 at 7pm - Teaching and Learning Committee ● FGB – Wed 23rd November 2022 7pm - All Governors <p>The Meeting ended at 9.03pm</p>	