



**MARWOOD
SCHOOL**

Full Governing Body Meeting

Date	Thursday 9 th September 2021		Time			7.00 pm
Potential Attendees	Initials	Position	End of Term of Office	Finance Comm	T&L Comm	Present (P) Apologies (Ap) Absent (A)
Mr Alun Dobson	HT	Headteacher	N/A	Yes	Yes	P
Dr Deepun Gosrani	DG	Parent Governor	15.05.22	No	Yes	P
Mrs Liz Quick	LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	P
Mr Laurence Young	LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	P
Mrs Rosy Phillips	RPh	Co-opted Governor	19.11.23	No	Yes	P
Mrs Hannah Burge	HB	Parent Governor	11.05.24	Yes	No	Ap
Mr Tom Barfield	TB	Foundation Governor (Vice Chair of Govs & Chair of T&L)	22.09.24	No	Yes	P
Mrs Alison Cousins	AC	Parent Governor	20.10.24	No	Yes	P
Mrs Rosie Polak	RPO	Staff Governor	20.10.24	No	Yes	P
Mrs Caroline Tucker	CT	LEA Governor	19.01.25	Yes	No	P
Vacancy	-	Parent Governor	-			

MINUTES

The meeting was blended with some governors attending in person and some via Teams.

1.1 21/22	7.00	Apologies	Apologies were received from HB The meeting was quorate.	
1.2 21/22	7.01	Conflicts of Interest	Does any governor need to declare any conflicts of interest in respect of items on the agenda for this meeting? None declared	
1.3 21/22	7.03	Head Teachers Report & Inspection Report	<p>This extra meeting was called following the Jo Dymond (Babcock advisor) visit to the school on 23rd June 2021 and report provided which highlighted a number of improvements and actions.</p> <p>Staff have been working hard since Jo's visit to school in the past two months to work on the actions and suggestions in the report. There has been a lot of change following on from evaluation of what we are doing and why. There has particularly been lots of decluttering and staff have disposed of lots of clutter and out of date resources over the Summer break. The new caretaker has been very proactive in supporting by tidying/sweeping and cleaning throughout the site. Staff has also been busy developing the curriculum plans, reading has had a real focus, so that all children will work from banded reading books, SEN provision has changed as we move to pre-teach and post-teach and ensuring the interventions are suitable and having impact, we have changed the way we use subject books to enable progress and sequence to be seen more clearly. The focus across the school is Writing, Reading and Maths. With all the changes that have happened we are now waiting for these to embed and hopeful then we will see the impact.</p> <p>The governors in attendance completed a site walk which highlighted the school both inside and outside looking less cluttered, cleaner and more inviting to learn.</p> <p>The governors then discussed Jo's report, what was found and what is happening to develop and improve areas. This led into a discussion about Ofsted expectations and governors talked though information for governors to know which will be put into an Ofsted Preparations Document.</p>	

			LQ asked AD to thank all staff who have been working exceptionally hard to respond to Jo's report finding. All actions following the discussions can be found below.	
1.4 21/22	7.45	Actions agreed from the meeting	<p>Actions from the meeting:</p> <ul style="list-style-type: none"> • KCSiE has been updated. Action: AD to circulate KCSiE including part 2 to all governors who will be ask to sign to say they have read it. • Roof fix to stop the leak into class1 corridor/toilet has not worked. Action: CT to speak to builder to quote for further resolution. • Sewage pump needs more work, even after the £1500 spent last year on new parts. System is not fit for purpose and may stem from original faults. Should we be writing a letter to DCC explaining our concerns? Maybe we should if we continue with the issue. • SEF. Action – AD to circulate school SEF to all governors. • SIP. Action – AD to circulate SIP to all governors. • SEN Policy. Action – AD to update SEN policy on website. • National Averages for SEN/PP/FP etc. Action – AD to check and confirm the national percentages and how the school compares to this to all governors. • School Website & Action: All Governors to look at the school website under curriculum and view the curriculum statements this includes the Intent, Implementation and Impact for each of our subjects in the school in line with the national curriculum. Action: All Governors to review some of the statements on the website on https://www.marwood.devon.sch.uk/learning/ • Hall bookings to be checked to see if we can hold governors meetings in the hall. Action – LQ to check for regular hall bookings. We currently have no confirmed regular bookings from previous clubs, have some interest though. • To create the governors crib sheet of all discussed tonight around inspection. Action: LQ to write up the Ofsted Preparations Document and circulate. • Website Review – check all on the website is up to date and compliant. Action: AC agreed to complete and website compliance check 	AD CT AD AD AD ALL LQ LQ AC
1.5 20/21	8.56	Final Question	What Strategic Discussions/Decisions from tonight's meeting has a direct impact on the children / improve the Teaching and Learning of Marwood school ? Discussion around the actions from Jo's report and how we have changed our teaching practice and environment to ensure every child reaches their full potential.	
1.6 20/21	8.58	Date of Next Meeting	<p>Dates in the diary already:</p> <ul style="list-style-type: none"> • Strategic Planning Meeting Tue 14th September 2021 at 7pm • Finance Meeting – Tue 12th October 2021 at 1pm with pay review committee at 12 noon before. • Teaching & Learning Meeting - Tuesday 12th October 2021 at 7pm • FGB – Wed 17th November 7pm <p>The Meeting ended at 9.18pm</p>	