

## **Full Governing Body Meeting - Covid Catch Up**

<b>Date</b> Wedn		Wedn	esday 9 <sup>th</sup> December 2020	Time			7.00 pm	
Potential Atte	ndees	Initi als	Position	End of Term of Office	Finan ce Com m	T&L Com m	Present (P) Apologies (Ap) Absent (A)	
Mr Alun Dobson		HT	Headteacher	N/A	Yes	Yes	Р	
Dr Deepun Gosrani		DG	Parent Governor	15.05.22	No	Yes	Р	
Mrs Liz Quick		LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	Р	
Mr Laurence Young		LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	Р	
Mrs Rosy Phillips		RPh	Co-opted Governor	19.11.23	No	Yes	Р	
Mrs Hannah Burge		HB	Parent Governor	11.05.24	Yes	No	Р	
Mrs Caroline Tucker		CT	LEA Governor	11.05.24	Yes	No	Р	
Mr Tom Barfield		TB	Foundation Governor (Vice Chair of Govs)	22.09.24	No	Yes	Р	
Mrs Alison Cousins AC		AC	Parent Governor	20.10.24	No	Yes	Р	
Mrs Rosie Polak		RPo	Staff Governor	20.10.24	No	Yes	Ар	
Vacancy -		-	Parent Governor	-				

MINUTES – Covid Catch up

1.1	7.00	Apologies	Please to LQ before the meeting		
20/21			Is the meeting Quorate? RP		
1.2	7.01	Conflicts of	Does any governor need to declare any conflicts of interest in		
20/21		Interest	respect of items on the agenda for this meeting? None were		
			declared		
1.3	7.02	Minutes of last	Minutes of 21st October – circulated previously for the FGB meeting		
20/21		meeting and	in November – actions are found in the areas they relate to		
		Matters Arising	throughout the meeting.		
			General		
1.4 20/21	7.10	Head Teachers Report	AD circulated his heads report prior to the meeting.		
			Actions from previous meeting:		
			Ventilation v's Temperature: AD still monitoring and continues to		
			advise all children to dress in multiple layers.		
			Update on works on the wall – planning is out, have till Friday to		
			make comments on planning application to put the two buttresses		
			in.		
			<ul> <li>Alun teaching in Class 3 – how is it going? AD is back teaching</li> </ul>		
			on Monday pms, so there is an element him in bubble.		
			Staff Sickness – have we heard anymore from HROne/MediGold     —We are waiting for medi gold to come back to us.		
			Anniliantiana fan favordatian ak'ildnan in 0004. AD baa bald taansa		
			Applications for foundation children in 2021, AD has held teams		
			meetings with a couple of families. Reasonable number have applied, not at 17 yet.		
			applied, not at 17 yet.		
			Changes 20-21 assessments – KS2 sats, just reading and maths		
			tests, 3 days with a 2 week window to get itdone, phonics a 3 week		
			window to complete the check. No KS1 tests, no spelling KS1 or		
			KS2, No times tables check for Yr 4. This is taking any pressure off.		
			g ,		
			Still looking at moderation of what we do.		
			Ofsted not doing full assessments but are still going to be looking at		
			our curriculum, as rewritten handbook asking what is Marwood		
			school's curriculum offer? Ofsted normal visits will turn back on after		
			$\mathbf{p}_{\mathbf{q}} = 1 \circ \mathbf{f} \mathbf{A}$		

Easter.3 Attendance is really good as present at Marwood. Meal time assistant – we are short, a couple of parents I am trying to hook in. Know of anyone, let us know. One leaving at Xmas and one shielding until Xmas. ACTION: AD to email June Tamlyn to be included on Marwood Matters website as deadline has AD passed for the newsletter. Clerk vacancy – awaiting application form from a potential candidate. SEND moderation and best practice meeting – the report was circulated prior to the meeting, actions have been logged, plan in the actions and assess the difference it makes. Will have a further meeting to see the progress in the early summer term. 3/5 good but can do better and seems a fair assessment – the same person has been to 4 of 5 Braunton primary's. ACTION: LQ to add to T&L agenda in Spring to review LQ Techers know format of a bubble closure. Staff are able to work from home where possible. RP did one day from home this week. Am and pm check ins and emails in middle, seemed to work well. Heating fixed – apart from the girls toilets but know what parts are needed now. We won't qualify for covid funding, must be a 4% of reserves – no come back at present. Risk Assessment – Is it working / any update or considerations required? Seems to be ok and is being updated as necessary. Reduction of bubble sizes, staff discussed 10 days ago, conversation to get us to the end of term. We have decided to pull the plug on cross class activities. Have 4 bubbles. Guidance is the smaller you can have bubble the better. Very lucky so far. Only 7 days to go to the end of term. What are teaching implications of doing this? It will reduce some interventions as teaching assistants are not moving between bubbles. Reality will impact a small amount of children for a small amount of time, against a large amount of children being affected if bubbles are shutdown leading into Christmas. Separate in 4 groups rather than 2 as currently hall is big enough. Outdoors is fine as plenty of space. All present were in agreement for micro bubbles to be in place until Christmas. Friday 18<sup>th</sup> closure of schools – Dfe yesterday suggested that schools break up one day earlier, reason staff responsible for track and trace. They suggest doing this by moving an inset day. Primary schools have said that that is ridiculous, parent are all working. Inset days are planned and legally you are supposed to give 18 months notice. Nightmare for parents. Staff are still working as a training day. Secondary are closing in the main. ACTION: AD to make everyone aware that Marwood will not close a day early on AD Friday 18th Dec. PHSE Policy – The policy has been created from the template of Wessex education scarf. All happy to adopt the policy. • Safeguarding Action Plan - DG and AD did the audit. **ACTION**: AD

AD to circulate the safeguarding action plan to all governors.

1.5 20/21	7.40	Finance	Local Bomb Threat/Lockdown procedures. Lockdown - Call to keep children on site – need a different signal to ensure everyone stays in. Looking at using more scenarios, use lots of training with Babcock, do half termly scenarios. Bomb threat – if we had similar to local secondary schools, do the children go to the same place? Emergency plan is Farmers Barns opposite. Far end of car park for both fire and bomb threat.  AD circulated the Budget Monitor prior to the meeting  Actions:  • DCC not paid for sewage yet – have we had payment yet? Expecting that back but not in yet.  • Line 071 Norse – Expected to see a reduction in our regular bill to allow for furlough claim through to the end of the year – expecting a refund but not had one yet. Is it possible to have an actual breakdown of how much refund we expect from Norse? This has not been identified within the monitor and it would help in forward planning. We don't have anything yet.  • Line 067 educational visits - noted that there is an additional report provided, has this been viewed by governors? Not at this point in time.  • Line 114 Water usage - What is the reason for the increased water usage - covid handwashing? Or has water got expensive all of a sudden? Water meter is fine, went through years of checking it. Charge water element is smallest element of the line.  Emptying twice a year and environment agency are the other elements. Water usage is a low part of that figure. Washing hands more regularly will put it up but not significantly. ACTION:  AD to ask Mark to get details of that.  On reviewing the Asset Management Plan for the school, items identified as D1 or D2 (bad/urgent work) required which were overdue in 19/20 or due 20/21 to be repaired/replaced amount to approx £6860. In addition, there is urgent work to be considered for a rotten roof purlin cost £9,000. This cost may be picked up by DCC but the school will need to investigate. The above doesn't cover redecoration/ carpet repairs etc. CT suggested to build an agreed amount into the budge	AD
			using Access Budgeting software – ACTION AD to respond to DCC by 31 <sup>st</sup> Jan 2021 following the confirmation of the information above tonight.	AD
7.55	7.58	Any Other Business	Skills audit – if you have not already done so please return to LQ asap – ACTION: All governors to return the skills audit asap	ALL
			Training – AC to be put on the new governor training	

		LQ expressed her thanks to AD and the team, we are lucky we are still going as we are, but that is also due to the hard work of the whole team.	
1.8 <b>8.00</b> 20/21	Date of Next Meeting	Dates in the diary already:	