



**MARWOOD  
SCHOOL**

## Full Governing Body Meeting - Covid Catch Up

Date	Wednesday 9 <sup>th</sup> December 2020		Time			7.00 pm
Potential Attendees	Initials	Position	End of Term of Office	Finance Comm	T&L Comm	Present (P) Apologies (Ap) Absent (A)
Mr Alun Dobson	HT	Headteacher	N/A	Yes	Yes	P
Dr Deepun Gosrani	DG	Parent Governor	15.05.22	No	Yes	P
Mrs Liz Quick	LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	P
Mr Laurence Young	LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	P
Mrs Rosy Phillips	RPh	Co-opted Governor	19.11.23	No	Yes	P
Mrs Hannah Burge	HB	Parent Governor	11.05.24	Yes	No	P
Mrs Caroline Tucker	CT	LEA Governor	11.05.24	Yes	No	P
Mr Tom Barfield	TB	Foundation Governor (Vice Chair of Govs)	22.09.24	No	Yes	P
Mrs Alison Cousins	AC	Parent Governor	20.10.24	No	Yes	P
Mrs Rosie Polak	RPo	Staff Governor	20.10.24	No	Yes	Ap
Vacancy	-	Parent Governor	-			

## MINUTES – Covid Catch up

1.1 20/21	7.00	<b>Apologies</b>	Please to LQ before the meeting Is the meeting Quorate? RP	
1.2 20/21	7.01	<b>Conflicts of Interest</b>	Does any governor need to declare any conflicts of interest in respect of items on the agenda for this meeting? None were declared	
1.3 20/21	7.02	<b>Minutes of last meeting and Matters Arising</b>	Minutes of 21 <sup>st</sup> October – circulated previously for the FGB meeting in November – actions are found in the areas they relate to throughout the meeting.	
<b>General</b>				
1.4 20/21	7.10	<b>Head Teachers Report</b>	<p>AD circulated his heads report prior to the meeting.</p> <p>Actions from previous meeting:</p> <ul style="list-style-type: none"> <li>• Ventilation v's Temperature: AD still monitoring and continues to advise all children to dress in multiple layers.</li> <li>• Update on works on the wall – planning is out, have till Friday to make comments on planning application to put the two buttresses in.</li> <li>• Alun teaching in Class 3 – how is it going? AD is back teaching on Monday pms, so there is an element him in bubble.</li> <li>• Staff Sickness – have we heard anymore from HROne/MediGold –We are waiting for medi gold to come back to us.</li> </ul> <p>Applications for foundation children in 2021, AD has held teams meetings with a couple of families. Reasonable number have applied, not at 17 yet.</p> <p>Changes 20-21 assessments – KS2 sats, just reading and maths tests, 3 days with a 2 week window to get itdone, phonics a 3 week window to complete the check. No KS1 tests, no spelling KS1 or KS2, No times tables check for Yr 4. This is taking any pressure off.</p> <p>Still looking at moderation of what we do.</p> <p>Ofsted not doing full assessments but are still going to be looking at our curriculum, as rewritten handbook asking what is Marwood school's curriculum offer? Ofsted normal visits will turn back on after</p>	

			<p>Easter.3</p> <p>Attendance is really good as present at Marwood.</p> <p>Meal time assistant – we are short, a couple of parents I am trying to hook in. Know of anyone, let us know. One leaving at Xmas and one shielding until Xmas. <b>ACTION: AD to email June Tamlyn to be included on Marwood Matters website as deadline has passed for the newsletter.</b></p> <p>Clerk vacancy – awaiting application form from a potential candidate.</p> <p>SEND moderation and best practice meeting – the report was circulated prior to the meeting, actions have been logged, plan in the actions and assess the difference it makes. Will have a further meeting to see the progress in the early summer term.</p> <p>3/5 good but can do better and seems a fair assessment – the same person has been to 4 of 5 Braunton primary's. <b>ACTION: LQ to add to T&amp;L agenda in Spring to review</b></p> <p>Techers know format of a bubble closure. Staff are able to work from home where possible. RP did one day from home this week. Am and pm check ins and emails in middle, seemed to work well.</p> <p>Heating fixed – apart from the girls toilets but know what parts are needed now.</p> <p>We won't qualify for covid funding, must be a 4% of reserves – no come back at present.</p> <p>Risk Assessment – Is it working / any update or considerations required? Seems to be ok and is being updated as necessary.</p> <p>Reduction of bubble sizes, staff discussed 10 days ago, conversation to get us to the end of term. We have decided to pull the plug on cross class activities. Have 4 bubbles. Guidance is the smaller you can have bubble the better. Very lucky so far. Only 7 days to go to the end of term. What are teaching implications of doing this? It will reduce some interventions as teaching assistants are not moving between bubbles. Reality will impact a small amount of children for a small amount of time, against a large amount of children being affected if bubbles are shutdown leading into Christmas. Separate in 4 groups rather than 2 as currently hall is big enough. Outdoors is fine as plenty of space. All present were in agreement for micro bubbles to be in place until Christmas.</p> <p>Friday 18<sup>th</sup> closure of schools – Dfe yesterday suggested that schools break up one day earlier, reason staff responsible for track and trace. They suggest doing this by moving an inset day. Primary schools have said that that is ridiculous, parent are all working. Inset days are planned and legally you are supposed to give 18 months notice. Nightmare for parents. Staff are still working as a training day. Secondary are closing in the main. <b>ACTION: AD to make everyone aware that Marwood will not close a day early on Friday 18<sup>th</sup> Dec.</b></p> <ul style="list-style-type: none"> <li>• PHSE Policy – The policy has been created from the template of Wessex education scarf. All happy to adopt the policy.</li> <li>• Safeguarding Action Plan - DG and AD did the audit. <b>ACTION: AD to circulate the safeguarding action plan to all governors.</b></li> </ul>	<p>AD</p> <p>LQ</p> <p>AD</p> <p>AD</p>
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			LQ expressed her thanks to AD and the team, we are lucky we are still going as we are, but that is also due to the hard work of the whole team.	
1.8 20/21	<b>8.00</b>	<b>Date of Next Meeting</b>	<p>Dates in the diary already:</p> <ul style="list-style-type: none"> <li>• Covid catch up meeting - Wed 20<sup>th</sup> Jan 7pm</li> <li>• Finance – Tue 9th Feb 1pm</li> <li>• T&amp;L – Tue 9th Feb 7pm</li> <li>• FGB – Wed 24th Mar 7pm</li> </ul> <p>The Meeting ended at 8.06pm</p>	