



**MARWOOD  
SCHOOL**

## Full Governing Body Meeting

Date	Wednesday 3 <sup>rd</sup> February 2021		Time			7.00 pm
Potential Attendees	Initials	Position	End of Term of Office	Finance Comm	T&L Comm	Present (P) Apologies (Ap) Absent (A)
Mr Alun Dobson	HT	Headteacher	N/A	Yes	Yes	P
Dr Deepun Gosrani	DG	Parent Governor	15.05.22	No	Yes	P
Mrs Liz Quick	LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	P
Mr Laurence Young	LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	P
Mrs Rosy Phillips	RPh	Co-opted Governor	19.11.23	No	Yes	P
Mrs Hannah Burge	HB	Parent Governor	11.05.24	Yes	No	P
Mrs Caroline Tucker	CT	LEA Governor	11.05.24	Yes	No	P
Mr Tom Barfield	TB	Foundation Governor (Vice Chair of Govs)	22.09.24	No	Yes	P
Mrs Alison Cousins	AC	Parent Governor	20.10.24	No	Yes	P
Mrs Rosie Polak	RPo	Staff Governor	20.10.24	No	Yes	P
Vacancy	-	Parent Governor	-			

## MINUTES

1.1 20/21	7.00	<b>Apologies</b>	Please give apologies to LQ before the meeting - None Is the meeting Quorate? Yes	
1.2 20/21	7.01	<b>Conflicts of Interest</b>	Does any governor need to declare any conflicts of interest in respect of items on the agenda for this meeting? None declared	
1.3 20/21	7.02	<b>Minutes of last meeting and Matters Arising</b>	<p>Minutes of 20<sup>th</sup> January 2021 – were circulated prior to the meeting.</p> <p>Actions and Matters arising:</p> <ul style="list-style-type: none"> <li>Meal Time Assistants - AD put another shout out in newsletter and it will remain in Marwood Matters. TB mentioned it to a potential candidate, but still we are short of meal time assistants as some are helping in class so limits the capacity.</li> <li>The school did not close on Friday 18th Dec and AD made everyone aware of us continuing to stay open.</li> <li>AD circulated the safeguarding action plan to all governors</li> <li>Mark is still looking into the water usage – <b>ACTION: AD to give details of the water usage query at the next meeting – Finance</b></li> <li>AD has responded to DCC re budget position as previously discussed.</li> <li>Governors skills audit – <b>ACTION: All governors to return the skills audit to LQ asap Tuesday next week</b></li> <li>CT asked about the clerking vacancy – It was confirmed that we have a confirmed candidate, need to interview. <b>ACTION: AD to set a date/time to meet candidate with LQ</b></li> <li>AD put in newsletter again, that the school can support families by giving out ipads – More ipads have been offered to be given out. 5 chromebooks sourced via Fullerbrook funding.</li> <li><b>AD to develop the way feedback is given to children so it is impactful. AD reported on this later in the meeting</b></li> <li><b>AD to update at the next meeting on Lateral Flow Testing of staff. AD reported on this later in the meeting</b></li> <li>Norse have furloughed one catering assistant. Have now received payment from Norse ref Summer term 2020 furlough. Only a tiny payment though. <b>ACTION: To fully review catering/furlough payments at the finance meeting</b></li> </ul>	<p><b>AD/Fin Comm</b></p> <p><b>ALL</b></p> <p><b>AD/LQ</b></p> <p><b>AD/Fin Comm</b></p>

			<ul style="list-style-type: none"> <li>AD confirmed he has a conflict on 9<sup>th</sup> Feb so we will need to move the Finance meeting to 23<sup>rd</sup> Feb at 1pm.</li> <li>Clubs - Wind instruments are continuing their lessons in school, via teams calls. We wish to get as many normal things back in school as possible – would explore any suggestions anyone has.</li> </ul> <p><b>ACTION: LY will speak to Will ref Karate options</b></p>	LY
			<b>General</b>	
1.4 20/21	7.15	<b>Covid Update</b>	<ul style="list-style-type: none"> <li><u>Staff Lateral Flow Testing</u></li> </ul> <p>All staff that are working at school have taken home one pack of LFT. Voluntary thing to do. Bit challenging. One of MTA's was reluctant but has now done it. We are getting used to it. Longest bit is filling in the NHS form. No positive tests or inconclusive results yet (Double void home test, can come into work but do have to have a PCR test), but must still continue to follow all other measures. Everything else in place as before.</p> <p>One staff members husband has become symptomatic so she is shielding.</p> <p>Staff are testing at home – full time staff (working 4 days and over) testing twice a week, staff working less than 4 days test once a week. Should be Mon and Thu am, but for practical reasons are doing the test the night before. Staff Report via NHS portal website to mark positive and negative. For us we are reporting for national effort but for secondary schools has monetary implications. They might not get their full payment if it is not being reported properly.</p> <p>We have 750 tests in boxes of 7 tests per box, enough to cover all this term and next.</p> <p>Nurse staff are included and reporting to AD</p> <p>Anybody regularly comes onto your site should also be using the tests.</p> <p>Devon is looking good at present with a low load of cases.</p> <p>Most staff are getting into a routine of doing it and it gives a little bit of reassurance to all.</p> <p>Gone very quiet with regards to children doing this! Either quietly disappear or form part of full return, we will see.</p> <ul style="list-style-type: none"> <li><u>Remote Learning</u> <ul style="list-style-type: none"> <li>How are things going?</li> </ul> </li> </ul> <p>We are identifying families and young people we have not heard from or have gone a bit quiet. Might sit in on teams but are not engaging otherwise from our knowledge. We are following up with those families/children. We record and log what we are doing and the conversations. Important for a governing body, where we are not getting engagement for families/children. Are some children we are doing some small group work or one to one with. Those children identified have been approached offering support, alternative options (BBC Bitesize etc), given guidance and have gone out of our way to have conversations and encouragement. There is no statutory instrument to ensure what we set is completed.</p> <p>We are celebrating success many families are having and if a child family won't engage, we have done what we are obligated to do.</p> <p>What about the SEN/Vulnerable children – most are attending school at least some of the time but a couple children who are on the SEN register at home and we have printed sheets, sent books home to them.</p> <p>The majority of children are in school 3 days a week, most children are only in part time. There is a handful in each class that are full time. 57 children yesterday, 54 in today. Might be some leeway in classes on some days.</p> <p>Staff are working through a lot of emails. I know despite what set up</p>	

for them the hour is not enough, staff are working evenings and weekends.

Class 4 experimenting with using teams more to complete and submit work with their own folder to place their work in.

We are getting a good mix of feedback from families which has been brilliant, we are aware that logging out of teams is difficult and in school we have the same issues.

We also know that Oak is not perfect and we have reported some of marking that is wrong.

All teachers have been fantastic, been extremely well supported as a parent with teachers coming back quickly. Can see that the learning is in line at home and school. But some children won't be the ones that ask and it is constantly pushing them to send in the work, making it very hard for parents. Children in their home environment will do the least.

Problem with some subjects – to provide support as a parent, if they don't understand enough.

Children can use Squiggle to google themselves.

**ACTION: AD to add other methods of learning to the newsletter as a reminder of other options available.** AD

Debate, at moment government calling recovery curriculum, media are talking about it as if it is awful. The young minds are hearing this negativity. Before all children are back to school we will be talking about the positives. We want to grow together – everyone children in school and out. We know there will be some learning gaps we will need to focus on.

Assessment – don't have any official national assessments for Summer 2021. We will have to do something, but we have an opportunity to create something that works for the children. Babcock want to put in a round of previous sats tests etc. Secondary school leaders will want to know where their new children are, but on speaking with them what they want to know is a reading age, whether they can write and who needs extra support. It is an opportunity to look at our Marwood Curriculum. Ofsted turned off now, when they turn back on they will be no grade inspections and information from Karl Sampson is that they won't turn back on normally until September 2021 at the earliest.

When all children return to school what we teach will be focused on core skills. Identifying and filling gaps and moving on. We won't fill the gaps for other subjects e.g. history, geography and art etc. Really about reading being the key.

Will there be a plan for all children to assess gaps? We have had an 8 week school closure. Our job as always will be to individually map each child, we have a superb team of TA's who are able to support the differentiation. It is a real strength in the way young people are supported here at Marwood. Most children on SEN register we are seeing at school and are having their programmes delivered now. Been able to give them that time.

Extra funding will be available as the recovery funding. When recruit new SENDco can recruit temporary for 2 days a week to support that filling gaps for our children.

We are going to change the way we are reporting to parents so that parents have an online consultation not report this term.

- Each family offered a time, Telephone call or teams. Between

			<p>now and 4<sup>th</sup> March for those children we are not seeing at all. What is strong and then target what each child needs to focus on mainly in the areas of reading, writing and maths.</p> <ul style="list-style-type: none"> <li>• Children/families not seen to the top of the list.</li> <li>• Next 3 weeks when back have sessions after school, for children we have seen in school full or part time.</li> <li>• So we will target before the children are back in school.</li> <li>• Try do it without putting stress on them.</li> </ul> <p>Following the lockdown last year, are you still plugging gaps or prior to Christmas were you where you needed to be? By far most children had made good progress, some were still being targeted. Mostly around mental health and the child's attitude to work. For some children coming back to school was really hard for them.</p> <p>Will assessments be done earlier in Spring term? Benchmarking years 1 and 2 and foundation. We know those families done not a lot or have struggled. Sessions parents are having can target those areas with those children and begin to develop interventions.</p> <p>Are there any families who are not at school and you are not in contact with currently? Have spoken to all families, not seeing any evidence of the work from a few. More formal request for work to be sent in for class 4, it has become a bit of a show and tell. Marking at school as normal. It is trying to ensure a balance for all.</p> <p>As agreed via email we have moved our inset day at the end of Feb to Fri 5<sup>th</sup> March. Possible families may require care. A lot depends on what we are expected to do when we return. Will be looking on the inset day to have a meeting in the hall for all staff. Don't know yet or how we will return to school, want to discuss working in the recovery curriculum and how targeting the children. Timetabling to rearrange the support input and ensuring there is lots of well being. Being back to school, seeing their friends will be important.</p> <p>Very dependant on what is said on 22<sup>nd</sup> Feb, with 2 weeks notice to school of what happens next.</p> <p>Springfield Nursery – not doing holiday club in Feb half term. Schools are not being asked to open.</p> <ul style="list-style-type: none"> <li>• Preparation for reopening - earliest 8th March – need to look at the plan during the next meeting <ul style="list-style-type: none"> <li>○ Non-Pupil day (now 5th March)</li> <li>○ message to families</li> <li>○ recovery curriculum</li> </ul> </li> </ul>	
			<b>General Governance</b>	
1.5 20/21	7.58	<b>Any Other Business</b>	<p><u>Mawood school wall developments:</u> CT reported that she has today heard from Paula, as highways have objected to the look and people parking. So DCC are going back to the structural engineers to work out a different way to make it safe. This is all hugely frustrating. In the mean time sending structural engineer to take another look as we have made a bit of fuss. No date has been arranged yet.</p> <p><u>Premises</u> – CT has set up the meeting to work with NPA to go through asset management plan, issues overdue to be done 3.30pm Tue 16<sup>th</sup> March if possible.</p> <p><u>Hall hand driers,</u> The hall committee have a small grant to support the work of replacing the 2 hand driers and school is getting Gary Willis to</p>	

			complete the work, hopefully during half term.	
1.6 20/21	<b>8.00</b>	<b>Date of Next Meeting</b>	<p>Do we need a further catch up meeting ref covid-19? 24<sup>th</sup> Feb 7pm focusing on reopening for all, what we need to do and how.</p> <p>Dates in the diary already:</p> <ul style="list-style-type: none"> <li>• Finance – <del>Tue 9th Feb 1pm</del> changed to Tue 23<sup>rd</sup> Feb 1pm</li> <li>• T&amp;L – Tue 9th Feb 7pm</li> <li>• FGB – Wed 24th Mar 7pm</li> </ul> <p>The Meeting ended at 8.04pm</p>	