

## **Full Governing Body Meeting**

<b>Date</b> Wed		Wedr	nesday 20 <sup>th</sup> January 2021	Time			7.00 pm	
Potential Attendees		Initi als	Position	End of Term of Office	Finan ce Com m	T&L Com m	Present (P) Apologies (Ap) Absent (A)	
Mr Alun Dobson		HT	Headteacher	N/A	Yes	Yes	Р	
Dr Deepun Gosrani		DG	Parent Governor	15.05.22	No	Yes	Р	
Mrs Liz Quick		LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	Р	
Mr Laurence Young		LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	Р	
Mrs Rosy Phillips		RPh	Co-opted Governor	19.11.23	No	Yes	Р	
Mrs Hannah Burge		HB	Parent Governor	11.05.24	Yes	No	Р	
Mr Tom Barfield		ТВ	Foundation Governor (Vice Chair of Govs & Chair of T&L)	22.09.24	No	Yes	Р	
Mrs Alison Cousins		AC	Parent Governor	20.10.24	No	Yes	Р	
Mrs Rosie Polak		RPo	Staff Governor	20.10.24	No	Yes	Р	
Mrs Caroline Tucker		CT	LEA Governor	19.01.25	Yes	No	Р	
Vacancy		-	Parent Governor	-		•		

## **MINUTES**

1.1	7.00	Apologies	There were no apologies	
20/21		Apologico	Is the meeting Quorate? Yes	
20/21			LQ joined the meeting at 7.10pm	
1.2	7.01	Conflicts of	Does any governor need to declare any conflicts of interest in respect	
20/21	7.01	Interest	of items on the agenda for this meeting? None were declared	
1.3	7.02	Appointment of	CT nomination to become LA Governor on your board has been	
20/21	7.02	LA Governor	approved by DCC. It was proposed by LY for CT to hold the position	
20/21		LA GOVERNOI	of LA Governor, Seconded by AD and all agreed unanimously.	
1.4	7.04	Minutes of last	Minutes of 9 <sup>th</sup> December 2020 – circulated prior to the meeting and	
20/21	7.04	meeting and	agreed as a true and accurate record.	
20/21		Matters Arising	Actions from the minutes:	
		matter o Arioning	MTA vacancy - still looking but now only Tue, Wed and Thurs so	
			not so desperate. ACTION: AD to put another shout out in	AD/TB
			newsletter and it will remain in Marwood Matters. TB to	\\\ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
			mention it to a potential candidate.	
			The school did not close on Friday 18th Dec and AD made	
			everyone aware.	
			AD circulated the safeguarding action plan to all governors	
			Mark is looking into the water usage – ACTION: AD to give	
			details of the water usage query at the next meeting	AD
			AD responded to DCC re budget position	
			•	
			Governors skills audit – ACTION: All governors to return the	ALL
			skills audit to LQ asap	
			CT asked about the clerking vacancy – We have a candidate.      CTION AD to got a data time to make a candidate with LO.	AD/LQ
			ACTION: AD to set a date/time to meet candidate with LQ	
4 5	7.45	Heed Teechers	General  AD circulated his Lleads Deport prior to the masting	
1.5	7.15	Head Teachers	AD circulated his Heads Report prior to the meeting.	
20/21		Report	It is a difficult time for everyone we are working with all our families	
			It is a difficult time for everyone, we are working with all our families	
			and communication has been good.	
			Critical worker children are in school, along with vulnerable children	
			but we have high numbers of children attending (more than the last lockdown) about double than the average in Devon.	
			Do we have significantly higher number critical worker or are we	
			Do we have significantly higher humber childar worker of are we	

being too nice? Reflected across Braunton Learning Cooperative Trust with us and Kingsacre having about 50% children attending, Georgeham 40%, Caen and Southmead 30-40% some schools Devon at 60 % and others down to 10 or 15%. It was a shock to staff at first with so many children attending.

Privilege to go out of the house to work, help to feel more normal. Risk assessments in place. Trying our best to keep to guidance, hand washing and distancing, children are fairly well spread throughout the school. All staff are in.

Using contact with parents, schedule time to do parent consultations rather than a report. Change to how we normally do things. Conversations are happening with families via email and teams. What we would like to the children to do to move them onto their next targets. Things will change, more virtually, maybe the way forward for consultations.

How is the school ensuring that what is being "taught" is the same for children at home and school? It is clear that it is not only oak academy in class but in some homes it is. It is not and it can't ever be the same. We have made it as close as we can get it to the staff curriculum. Times part or all of oak lessons are being used in school. We are doing the best we can do but it will never match perfectly. Even if we did live lessons, what taught in school is different. It is mapped to our curriculum so all children are working towards the same objectives. Marwood broadband, big risk with online lessons. Discussions today no school doing exactly the same, no remote learning works for all families due to sharing devices and tech, broadband issues etc.

How many families / children are not attending school at all at present? Family struggling online, other options, children learning can be via CBBC, worksheets and other options.

Feeling is we will be like this until March, have to have a system that we can maintain. Only got half children in school. Never perfect as all are doing something different. The teams session have been bringing in little bits of teaching. For us and families working with we are making progress and we need to have conversations and keep communication, good and bad. We need to continue to change and flex as we move forward.

Concerned some children may have a less satisfactory education at end of 18months? Will be different for all children, we do comply with curriculum and what it should provide. It is two tier and so will be different but not necessarily less satisfactory. Staff have a good idea of the gaps when we are all back in school and will work on those and mental health and wellbeing. When return we will be a recovery curriculum, really good idea as to where we are because of the ongoing communication. Keep a handle on gaps and children who are not making progress.

The majority of targeted/sen children are in school. Lots of the children we are giving additional support to are in school and are continuing to receive that additional support. Families who struggled with home learning previously have been invited children in – we will continue to monitor numbers and who needs more support and who we will need to target as we progress forward.

Do you look at development for each child and manage the plan for each child? It is what we do for SEN and targeted children, but also individualise learning needs for all children. Its what we do all the time anyway even with 36 children in a class. It is a Marwood

strength that we can respond to children and families individual needs.

Parents can contact teachers to arrange a home team sessions, so we can give guidance or a coaching session. Maybe 20 mins with a child, might be a bit of a live lesson.

How many children are disadvantaged because they do not tech or broadband? We have been very fortunate that Fullerbrook CIC have provided us with funding for 5 notebooks and 5 chrome books during the pandemic. Given out 4 ipads, all class 4 children. Have got the vulnerable children in school every day. One family is reducing to 3 days a week and we have offered them an ipad. **ACTION: AD to put in newsletter again this week, supporting families by giving out ipads.** 

AD

We are making a register of the children who make daily teams calls. We are therefore identifying the young people we are not seeing. We have 2 families who have not made it to teams yet. We care about the children at home, we do want to support those families.

How many families/ children not attending school at all? Slightly fewer than half.

Check in first thing in the morning is great. Are we being proactive with families who are not attending school at all? Is work they are sending to the teaching staff being commented on and returned (not necessarily marked)?, Are we starting the communication with them and having more regular contact rather than waiting for them to contact the school because they have a query or concern to arrange a meet via teams or a call? Staff are available for phone calls and teams calls or communication via email. Parents and children can arrange times to speak to staff.

How we give feedback ok, good, but want to give constructive and impact the child development. Email clunky, looking at assignments into teams. Next thing to get a proper handle on. End next week quality feedback on work doing at home and school. **ACTION: AD to develop the way feedback is given to children so it is impactful.** Most Oak lessons will lead to a piece of written work. Want to keep investigations going. We have been receiving some fantastic stuff from children at home and feel we have great communication.

ΑD

No accountability measures until Summer 2022, we at school will do lots of assessments but not sure at the moment if we will be moderated on our judgements. Suspect they will be keen to do a grading moderation of some description.

Next Tue is a useful event for the whole school community about internet safety, I was informed of inappropriate use of social media which included pictures of class teams meetings. Parents have been spoken to and will take down the pictures. Will be encouraging all parents to watch the video. We are in the online safety month and be doing lots around this in school and assembly.

Lateral Flow Tests have arrived, 8 docs to read and info to prepare for staff. ACTION: AD to update at the next meeting on LFT of staff.

AD

A new child has started in foundation. We have 16 children as first choice for Sep 2021 intake. Talking to other Braunton schools they are no way near their catchment level so that is promising for us.

			Lots of things are changing with school funding.	
			Norse have furloughed one catering assistant. Have now received payment from Norse ref Summer term 2020 furlough. Only a tiny payment though. <b>ACTION: To review fully at the finance meeting</b>	Fin COM
			Clubs - Wind instruments are continuing their lessons in school, via teams call. We wish to get as many normal things back in school as possible – would explore any suggestions. ACTION: LY will speak to Will ref Karate	LY
			One administrator remains off work, the HR process is very slow. We continue to have support from Mark on Friday in the office and as a temporary solution, another employee maybe available for admin support as a temporary stop gap to cover the office.	
1.6 20/21	7.40	Covid Update	<ul> <li>Risk assessment update – The document has been regularly updates and will be updated again as we move to lateral flow testing. Everyone is on tenterhooks as to what Monday morning will look like.</li> </ul>	
			The unions have been asking Dfe and the government for notice about when and how we are going to return to all children in school. Education shut quickly and will open slowly. Devon is in a fortunate position. Don't know what a regional lockdown would look like. Have our contingency plan.	
			General Governance	
1.7 20/21	8.00	Date of Next Meeting	Do we need a further catch up meeting ref covid-19? Wed 3 <sup>rd</sup> Feb to focus on Staff Testing, Remote learning and Feedback responding to feedback for learners at home	
			Dates in the diary already:  • Finance – Tue 9th Feb 1pm  • T&L – Tue 9th Feb 7pm	
			FGB – Wed 24th Mar 7pm The Meeting ended at 8.09pm	