



**MARWOOD
SCHOOL**

Full Governing Body Meeting

Date	Wednesday 16 th June 2021		Time			7.00 pm
Potential Attendees	Initials	Position	End of Term of Office	Finance Comm	T&L Comm	Present (P) Apologies (Ap) Absent (A)
Mr Alun Dobson	HT	Headteacher	N/A	Yes	Yes	P
Dr Deepun Gosrani	DG	Parent Governor	15.05.22	No	Yes	Ap
Mrs Liz Quick	LQ	Co-opted Governor (Chair of Govs)	17.03.23	Yes	Yes	P
Mr Laurence Young	LY	Foundation Governor (Chair of Finance)	09.09.23	Yes	No	P
Mrs Rosy Phillips	RPh	Co-opted Governor	19.11.23	No	Yes	P
Mrs Hannah Burge	HB	Parent Governor	11.05.24	Yes	No	Ap
Mr Tom Barfield	TB	Foundation Governor (Vice Chair of Govs & Chair of T&L)	22.09.24	No	Yes	P
Mrs Alison Cousins	AC	Parent Governor	20.10.24	No	Yes	P
Mrs Rosie Polak	RPo	Staff Governor	20.10.24	No	Yes	P
Mrs Caroline Tucker	CT	LEA Governor	19.01.25	Yes	No	P
Vacancy	-	Parent Governor	-			

MINUTES - COVID CATCH UP

1.1 20/21	7.00	Apologies	Apologies were received from DG & HB Is the meeting Quorate? Yes	
1.2 20/21	7.01	Conflicts of Interest	Does any governor need to declare any conflicts of interest in respect of items on the agenda for this meeting? None declared	
1.3 20/21	7.02	Minutes of last meeting and Matters Arising	Draft Minutes from the meeting held on 28 th April 2021 were circulated prior to the meeting and agreed as a true and accurate record. Matters Arising & Actions from that meeting: <ul style="list-style-type: none"> • Mark is still looking into the water usage, was discussed at finance meeting. AD has completed meter readings to monitor the water usage and the water usage is correct. • Norse have furloughed one catering assistant. Have now received a small payment from Norse ref Summer term 2020 furlough. Finance committee to look at catering, was discussed at the finance meeting. 	
			General	
1.4 20/21	7.15	Covid Update	<p>Governors Training There will be a Governors training session called Ofsted: what the board should expect and how to prepare on the 30th of June if anyone would like to attend let LQ know and we will get you booked on. ACTION: Let LQ know if you want to be booked on the Ofsted Governor training.</p> <p>Ofsted Jo Dymond (Lead Area Primary Adviser) from Babcock is coming in next week to complete a formal visit around curriculum provision at Marwood. ACTION: If anyone if able to attend on the 23rd of June then please let LQ or AD know.</p> <p>Leadership briefing AD attended the school leadership briefing today. Not much has changed in regard to the COVID update and roadmap. It will be more of a case of what aren't we going to do. School guidance has not really changed as the Department for Education haven't re-issued any documents. Monday the 19th of July will be the start of the last week for schools. Proms have been cancelled. Role of the School and Governors is to keep the children</p>	<p style="text-align: right;">ALL</p> <p style="text-align: right;">ALL</p>

safe on site, there have been positive cases at both Braunton and Southmead schools which have led to collapsed bubbles this week.

Sports day

AD confirmed that original plans for Sports day will now need to be cancelled. It was proposed that Sports day could take place with groups of 30 people and the groups of 30 could be unlimited.

Unfortunately, we do not feel we will be able to invite parents to the Sports day on the 29th of June. The plan will be that children will be grouped in their bubbles, and we will be able to have the traditional running races. These races will be filmed so that those videos can be uploaded. TB acknowledged that this was a good idea providing that we can have videos. AD confirmed that there would be videos taken and these would be secure with password encryption. LY asked if it is worth trying to borrow a decent camera? AD – if anyone has one then more than happy to borrow one, Tom offered to lend a camera that could be used.

Leavers Events

We should avoid holding large events, it may be possible on the last day of school to hold an event in the field. Groups of people can be spread out on the field. AD mentioned that most of the schools in Braunton were hoping to hold events like this. Everyone will be exhausted by the end of the last week of term, so we do not want to save everything up for that last week. Outdoor events are generally safe.

Camping

It was recognised that trying to police the School Camping and Social Event would be too hard, the event needs to be COVID secure and at the moment is too much of a risk. A lot of work has already been put in to try and organise the event.

It was suggested that a Camping event was held in the 1st or 2nd week of September. All the Governors agreed that this was a good idea.

AC confirmed that this was a reasonable plan and will take the pressure off everyone. Being able to hold the event later in the year will keep people happy.

Transition Days

AD confirmed that there is a huge question now as to how the Transition days for year 7 pupils would take place. The school would normally be working on new cohorts of pupils at this time of year. Now, the advice is to not proceed with Transition days. TB mentioned that there will be video calls with Tutors and Parents of the new Tutor Groups for Braunton Academy.

No transition days were held last year, and the children have started amazingly well as they have all had the same experience. The secondary schools have been out to speak to the children at Marwood to find out what the children's needs are. This means that the children have also been able to ask questions as well.

AD presented a question in relation to the 3 afternoons that had been set up for Foundation children. These afternoons were scheduled for a Friday so that there would be a weekend break in between.

Children would attend on a Friday afternoon, we can still get the foundation children in, use the hall space, have a look in class 1 but not actually meet other children. We could set this up with our space. Use class 1 teacher and get class 1 covered.

We were looking at bumping all children up a class for the visits, we

still have a couple of weeks to go. This would mean that everyone would be able to get an experience of their new class, if we have suddenly gone this week from being green and low number to 100% doubling rate, by the time we get to end of June/July, we might be in a position for our primary aim that the children that are already in school are our priority. We would like to offer a Friday afternoon if we are able to for the new children.

AD asked if anyone had any views on that plan.

TB confirmed that it sounded like a good plan but what is plan B for the foundation children? AD explained that this will be held via Teams if needed. Class 1 staff will have a face to face with children on screen. AC asked if the piece of work that class 3 did for tour of the school, has been sent to all the children in foundation? AD confirmed that by the 14th July this will be on the front link of our website. AC suggested that another thing to take into consideration is the fact that pupils will be in a different position as this has been a lengthy situation. AD mentioned that is it good that nurseries have re-opened again. A lot of the work is preparation for learning and children have responded to it brilliantly.

Nationally we will be going into next year with this plan, there will be need to continue with testing procedures and bubbles. There are no plans to get rid of the bubbles in September and the usage of virtual meetings will remain in place.

AD asked if everyone was happy that there is a plan A and Plan B in place for transitions? All agreed.

General

The question was raised as to how bumpy the next 5 weeks would be? Any children that have any of the three 3 main symptoms will need to isolate and take a PCR test. Guidance for parents will be that if children are feeling unwell then please get them tested. If a bubble should collapse, then it will mean that the teachers will be required to stay at home. At this moment in time, not everyone is vaccinated.

AD confirmed that if a child is positive then rest of family are at home, the school takes a view that a pupil who is at home and tests positive after one day then there would be a bubble closure.

AD mentioned that reminders have been given to staff.

Caretaker

AD mentioned that the new Caretakers are really working hard to keep the school as clean as possible. Cleanliness is the watch word. Cleanliness feels 100%. As a school we have the risk assessment, we have put the stuff in place and it has worked so far.

Curriculum

TB asked if a discussion was needed about Curriculum.

AD has looked at the Curriculum having had the opportunity to talk to Jo Dymond. We are not expecting a glowing response. Work will be undertaken on the action plans. We can talk about what the Marwood curriculum looks like. All classes are doing the same subject, this has brought learning alive in a different way across the school. You can see the progression in the children's work. What we are looking at across the summer term we are looking at a whole school theme. Dance, Drama and Music would be good themes to look at next year.

There are still some visits planned, cricket games and tournaments. The risk assessment confirmed that these are still able to go ahead. Class 3 have a trip to Lundy Island which is also able to go ahead, Caen school have had a successful visit. We will not be able to take

			<p>as many parent helpers as normal, it will mainly consist of staff.</p> <p>LY asked if there were any plans for an application to access funds from Fullabrook as there is money available. AD stated that an application would be completed.</p> <p>TB asked if Quentin Edwards had been in touch? RPo confirmed that he had been in touch and there were plans in place for him to attend before the end of year.</p> <p>AD mentioned that looking through some of the policies, the school might not be ready for the 14. There are currently a couple of policies which will need adapting.</p> <p>Next Meeting TB asked if the next meeting would be face to face? A discussion in regard to this took place and it was agreed that the meeting should be moved to the 20th July so that the meeting can be held face to face. ACTION: FGB meeting postponed to Tuesday 20th July to enable it to be held face to face.</p>	ALL
General Governance				
1.5 20/21	7.58	Any Other Business	No further questions were raised and there was no further business.	
1.6 20/21	8.00	Date of Next Meeting	The Meeting ended at 20.06pm	